POLICIES AND PROCEDURES	
REVENUE COLLECTION AND CON	TROL
WASHINGTON STATE FERRIES	

12 REPORTS

Selected POS and ARCS reports that are referenced in this manual appear on the following pages.

REVISION: 0 PAGE 12-1

REPORT A INITIAL DECLARE REPORT

W.S.F.

Seattle

VEHICLE AND PASSENGER TOLLS COLLECTED HERE

Initial Declare Report

Date/Time: 01/09/96 07:41 Terminal: 11 Colman Dock

Station: S001

Seller: 951 ANDERSON Total Fund: \$ 1000.00

Inventory	Count
0040	20
0041	20
0042	30
0044	20
0140	0
0141	0
0206	20
0215	0
0216	10
0221	10
0250	10

REVISION: 0 PAGE 12-2

REPORT B MODIFY INITIAL DECLARE REPORT

W.S.F.

Seattle

VEHICLE AND PASSENGER TOLLS COLLECTED HERE

Modify Initial Declare Report

Date/Time: 01/09/96 07:52 Terminal: 11 Colman Dock

Station: S001

Seller: 951 ANDERSON Total Fund: \$ 1000.00

Inventory	Count
0040	20
0041	20
0042	30
0044	20
0140	0
0141	0
0206	20
0215	0
0216	10
0221	10
0250	20

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REPORT C MODIFY INVENTORY REPORT

W.S.F.

Seattle

VEHICLE AND PASSENGER TOLLS COLLECTED HERE

Modify Inventory Report

Date/Time: 01/09/96 07:41 Terminal: 11 Colman Dock

Station: S001

Seller: 951 ANDERSON

Inventory Count 0042 20

REVISION: 0 PAGE 12-4

REPORT D CASH PICK-UP REPORT

W.S.F.

Seattle

VEHICLE AND PASSENGER TOLLS COLLECTED HERE

Cash Pick-up Report

Date/Time: 01169609:36

Terminal: 11 Colman Dock

Station: S001

Seller: 951 ANDERSON

Cash Pickup Amount: \$ 500

REVISION: 0 PAGE 12-5

REPORT E SELLER REMITTANCE REPORT

Seller Remittance Report Date/Time: 01/09/96 07:54 Terminal: 11 Colman Dock Station: S001 Seller: 951 ANDERSON Total Fund: \$ 1000.00 Declared Variance Remit Media US Cash 1500.85 0.00 500.85 0.00 Check 513.15 513.15 Charge 708.40 0.00 708.40 TravCheck 0.00 0.00 0.00 50.00 0.00 50.00 CBNCash 0.00 0.00 Voucher 0.00 Inventory Beclared Variance 20 Û 0040 20 Ü 0041 0042 46 0 19 0044 Û 0140 0 0 0 0 0141 18 0 0206 0 9 0215 9 0216 0 0221 10 0 0250 15 0

Coupons	Declared	Variance	
9040	0	Ö	
9041	0	0	
9042	25	0	
9044	Û	0	
9140	0	0	
9141	0	0	
9206	30	Ō	
9215	115	Û	
9216	0	0	
9221	. 0	0	
9250	0	0	
Void-Outs	19.90	0.00	
Refunds	58.75	0.00	
Cash Picku	05 #		
\$ 500.0	0 at 01/09/	96 07#48	
Inventory	Modifies:		
0042 2	0 at 01/09/	96 07:41	
0215 1	0 at 01/09/	96 07:47	
Total Decl	ared Media:	\$ 2772.40)
Total Cash	Pickups:	\$ 500.00)
Total Fund	Amount:	\$ 1000.00)
Total Remi	ttance:	\$ 2272.40)
	Lonn		

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REPORT F REMITTANCE VERIFICATION REPORT

Seller ID:	950			ff-Line Sa		No			
Shift Start:				tory Out-	of-Balance?	: Yes			
	Cash	Cash	Cash		Transit			Traveler	Total
		(Bills)	(Coin)	Par CDN	Voucher	Check			Remit
emittance		637.00				458.20		130.00	1948.75
ariance		6.00-				10.00	0.00		
djustment		0.00	0.00			0.00	0.00	0.00	15.00
Reason	0	0	0	14	0	0	0	0	
Seller ID:	951		Any C	ff-Line Sa	ales?:	Yes			
hift Start:		:12:00	Inven	tory Out-	of-Balance?	: Yes			
	Cash	Cash	Cash		Transit			Traveler	Total
	Pickup	(Bills)		Par CDN		Check	Charge	Check	Remit
Remittance	1000.00	794.00 104.00-		110.00	0.00	92.20	109.10	0.00	2105.70
ariance	0.00		0.15-	10.00 10.00-	0.00	0.00	0.00	0.00	
djustment	0.00	0.00	0.00	10.00-	0.00	0.00	0.00	0.00	10.00-
leason	0	0	0	14	0	0	0	0	
Seller ID:	952		Any C	ff-Line Sa	ales?:	No			
hift Start:		:13:03	Inven	tory Out-	of-Balance?	: Yes			
	Cash	Cash	Cash		Transit			Traveler	Total
		(Bills)		Par CDN		Check	Charge		Remit
Remittance		316.00		100.00	10.00	318.95	62.40		1018.05
ariance	0.00	5.00-	0.10-	0.00		0.00	0.00	10.00-	
adjustment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
leason	0	0	0	0	0	0	0	0	
otal	1400.00	1747.00	1.70	365.00	20.00	869.35	334.45	340.00	5077.50

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REPORT G AGENT INVENTORY RECONCILIATION REPORT

	-				
Agent Inventory Re	conciliat	ion Report		As of 03/1	
Agent 709 Sales D	ate 03/18,	/95 Termin	al 12		Report Number
Seller ID: 140		Shift Sta	rt. 1995	-03-18:04:36	
	Unit	DIII DEG	Declared		Adiustment
Inventory Type		Declared		Adjustment	
40	21.00	25	0	0	0
41	8.75	10	Ō	Õ	Ö
42	94.15	8	Ö	Ö	0
44	41.55	9	Ō	Ô	0
250	5.00	20	ō	0	Ö
Seller ID: 223		Shift Sta	rt 1995	-03-18:06:27	
	Unit	DIIII Dea	Declared		Adjustment
Inventory Type		Declared	Variance	Adjustment	Reason
40	21.00	20	0	0	0
41	8.75	19	ő	ő	0
42	94.15	17	Ö	Ö	0
44	41.55	17	ŏ	Ŏ	Ö
250	5.00	19	ŏ	Ö	Ö
Seller ID: 391		Shift Sta	rt: 1995	-03-18:14:00	
	Unit	D-11110 D-04	Declared	05 10.11.00	Adjustment
Inventory Type		Declared		Adjustment	
40	21.00	17	0	0	0
41	8.75	12	0	Ö	0
42	94.15	6	Ö	Ö	Ö
44	41.55	9	Ō	Ö	Õ
250	5.00	19	0	Ö	Ō
Seller ID: 401		Shift Sta	rt: 1995	-03-18:15:58	
	Unit		Declared		Adjustment
Inventory Type	Price	Declared	Variance	Adjustment	
40	21.00	5	0	0	0
41	8.75	10	0	0	0
42	94.15	10	0	0	0
44	41.55	10	0	Ō	Ō
250	5.00	5	0	Ö	Ō
					j

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REPORT H REVENUE REPORT

	Report 07 Sales Date 07/	09/95 Tei	cminal	. 11	As of 07/1	10/95 08:02 Report	Page 1 Number 190
		Total		Transit	Canadian	Over/	Adjusted
Seller	Shift Start	Revenue		Revenue	Exchange	Short R	emittance
12	1995-07-09:18:58	2238.25	REC:	0.00	15.00	31.50-	2221.75
		0.00			0.00	0.00	0.00
33	1995-07-09:04:41	1351.90		0.00	0.00	4.00	1355.90
		0.00			0.00	0.00	0.00
75	1995-07-09:04:45	4488.95		0.00	0.00	101.40-	4387.55
		0.00			0.00	100.60	100.60
152	1995-07-09:09:43	5047.55	REC:	0.00	0.00	0.25	5047.80
		0.00	ADJ:		0.00	0.00	0.00
190	1995-07-09:09:00	2482.90	REC:	0.00	0.00	0.30	2483.20
		0.00	ADJ:		0.00	0.00	0.00
254	1995-07-09:14:50	1615.25	REC:	0.00	0.00	226.60-	1388.65
		0.00	ADJ:		0.00	208.25	208.25
297	1995-07-09:08:50	5634.65	REC:	0.00	0.00	5.00	5639.65
		0.00	ADJ:		0.00	0.00	0.00
299	1995-07-09:13:29	4057.60	REC:	0.00	0.00	5.85	4063.45
		0.00	ADJ:		0.00	10.00	10.00
319	1995-07-09:19:53	497.00	REC:	0.00	0.00	1.00-	496.00
		0.00	ADJ:		0.00	0.00	0.00
329	1995-07-09:09:09	710.50	REC:	0.00	0.00	56.25-	654.25
		0.00	ADJ:		0.00	0.00	0.00
339	1995-07-09:13:11	1970.50	REC:	0.00	0.00	5.00	1975.50
		0.00	ADJ:		0.00	0.00	0.00
372	1995-07-09:14:29	2420.85		0.00	0.00	0.20	2421.05
1		0.00			0.00	0.00	0.00
374	1995-07-09:05:59	4293.25		0.00	0.00	16.31	4309.56
		0.00	ADJ:		0.00	0.00	0.00
TOTAL		36809.15		0.00	15.00	60.99-	36763.16

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REPORT I AGENT TERMINAL DEPOSIT REPORT

Agent Terminal Deposit Repo		As of 07/10/95 08:11 Page 1 Report Number 190
Bills Amount \$100 1700.00 \$50 3300.00 \$20 4460.00 \$1 1520.00 \$5 1330.00 \$2 4200.00 \$1 6428.00 Total Currency 22938.00	\$1 \$0.50 \$0.50 \$0.25 \$0.10 \$0.05 \$0.01 Roll	Amount in Fund 0.00 0.00 0.25 0.10 0.05 0.01 6940.00 6940.41
Change Orders in Transit: Petty Cash Receipts: Other Expenses:	Amount in Fund 0.00 121.59 0.00	
Total Seller Funds: Total Terminal Funds: Terminal Working Fund: Agent Over/Short:	30000.00 60000.00 60000.00 0.00	
Total 2020 Bainbridge Isla Total 1010 Bremerton Total 1510 Psgr Only Brem. Total Revenue: Transit Revenue: Canadian Exchange: Seller Over/Short: Total Seller Remittance: Agent Over/Short: Other Remittance:	Revenue 9800.75	
Charges: Total Deposit: Bag Number: Remarks:	- 56.60 36706.56 CH82456	

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REPORT J SAILING STATISTICS REPORT

Sailing S Sales Dat			t erminal	. 12			As	of 03,	/19/95 (9:56
Route:	1010 Sea	attle-Bi	remerto	n Walk-						
Scheduled			Total	On	Veh	Veh	Total	Over]	Load	
Depart	Depart	Vessel	Psgr	Psgr	-40	+40	Veh	Sold	Unsold	Tall
05:30	05:34	34	00	00	00	00	46	00	00	00
06:30	06:30	36	00	00	00	00	48	00	00	00
07:50	07:50	34	00	00	00	00	52	00	00	00
09:15	09:15	36	00	00	00	00	92	00	00	00
10:30	10:30	34	00	00	00	00	90	00	00	00
11:45	11:45	36	00	00	00	00	108	00	00	00
13:05	13:05	34	00	00	01	00	106	00	00	00
14:45	14:45	36	00	00	00	00	113	00	00	00
16:00	16:05	34	00	00	01	01	132	03	25	00
17:20	17:28	36	00	00	01	00	113	02	15	00
18:20	18:26	34	00	00	00	00	81	00	00	00
19:40	19:41	36	00	00	00	01	64	00	00	00
21:55	22:00	36	00	00	00	00	73	00	00	00
00:10	00:11	36	00	00	00	00	19	00	00	00
Tot	al		00	00	03	02	1137	05	40	00

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REPORT K EMPLOYEE STATION REPORT

```
Employee Station Report As of 01/16/96 09:42 Page 1 Report Date Range: 01/16/96 - 01/16/96 Terminal 12 Bremerton
Station Assignments for stations whose assignments overlap the report date range
                                                                            Empl.
TD Employee Name
                                                                                                                                                                                      Agent
ID
                                                                                                                        Fund
                                                                                                                                              Station
Trml Statn Assign
                                             Deassign
                                                                                                                                                                                                  Safe ID(s)
                                                                                                                     Amount Modified Date/Time
ID
        ID
                     Date
                                            Date
                                                                                                                                     1994-12-08:09:49:08.28

1994-12-08:09:40:56.48

1995-06-02:14:58:03.66

1995-12-31:14:23:44.10

1995-09-15:12:36:13.05

1996-01-03:11:37:48.97

1994-12-08:09:56:09.50

1994-12-08:09:56:05.67

1995-09-15:12:38:13.67

1995-11-08:13:39:17.20
                                                                                                                                                                                      953
953
                                                                                                                                                                                                   988138
988144
          B020
          B021 1994-12-09
B030 1994-12-10
                                                                                                                          600
800
                                                                                                                                                                                                   988138
988137
          B031
B032
                     1996-01-07
1995-09-18
                                                                                                                                                                                      709
12
12
12
12
12
12
12
12
12
12
12
                                                                                                                           600
                                                                                                                                                                                      725
731
                     1995-09-18
1996-01-04
1994-12-10
1995-09-18
1995-11-12
1994-12-10
1995-06-09
1994-11-29
1994-11-29
1995-05-09
          B033
B034
B035
B040
                                                                                                                           700
                                                                                                                                                                                                   988143
                                                                                                                                                                                      953
953
                                                                                                                                                                                                   988139
                                                                                                                           600
                                                                                                                           600
                                                                                                                                                                                      725
721
                                                                                                                                                                                                   988145
912245
          B041
B042
B043
                                                                                                                                     1995-06-05:12:45:44.13
1995-06-05:12:45:44.13
1995-06-08:13:40:19.77
1994-11-29:12:45:34.67
1995-05-08:11:32:33.50
1994-11-29:12:48:43.37
                                                                                                                                                                                      721
721
                                                                                                                                                                                                   912246
988142
                                                                                                                           600
          B901
B902
          B903
B904
                     1995-05-09
                                                                                                                                                                                       721
12
                                                                                                                                      1994-11-29:13:21:44.88
1994-11-29:13:22:12.85
1994-11-29:13:35:47.17
1994-11-29:13:42:16.68
1995-09-15:12:40:56.62
12
12
          B905
B906
                      1994-11-29
                                                                                                                                                                                       953
953
          B907
B908
                      1994-11-29
1994-11-29
                                                                                                                                                                                       953
                                                                                                                                                                                       953
          2909
                      1995-09-18
                                                                                                                                      1995-09-15:12:43:44.05 725
Total Funds for active stations as of the end of report date range (01/16/96)
                              Total Funds
7600.00
Terminal ID
    12
                                =========
                                     7600.00
Total
```

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REPORT L REFUND RECEIPT

W.S.F.

Seattle

VEHICLE AND PASSENGER TOLLS COLLECTED HERE

REFUND

Bainbridge Isla

- 1 VEHICLE BOOK

11.55-

Total

11.55-

US Cash

11.55-

6000120068

75 908 1995-07-18:14:59:43.91

Phone Number: (206) 555- 1234

Signature: Jane Doe

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REPORT M TICKET TAKER'S POS TICKET ENTRY RECEIPT

W.S.F		
Seattl		
VEHICLE AND PAS	SSENGER	
TOLLS COLLECTE	ED HERE	
Bainbridge Isla		
240 W/O PSGR PPD	0.00	0.00
4 W/O PSGR PPD	0.00	0.00
1 W/O TRNSIT PASS		0.00
40 W/O TRNSIT PASS	0.00	0.00
15 W/O PSGR HF PPD	0.00	0.00
7 PSGR. EMPLOYEE	0.00	0.00
Bremerton		
9 W/O PSGR PPD	0.00	0.00
2 W/O TRNSIT PASS	0.00	0.00
Total		0.00
US Cash		0.00
6001828372		
598 313 1996-03-25:15:	52:04.82	

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REPORT N ATTENDANT REMITTANCE REPORT

W.S.F.

Seattle

VEHICLE AND PASSENGER TOLLS COLLECTED HERE

Attendant Remittance Report

Date/Time: 03/25/96 18:26 Terminal: 11 Colman Dock

Station: S919

Seller: 598 SMITH

Coupons	Declared	Variance
9040	180	0
9041	6	0
9042	0	0
9044	0	0
9140	0	0
9141	0	0
9206	1727	0
9215	0	0
9216	30	0
9221	0	0
9250	0	0

Signature: July

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REPORT O SELLER ACTIVITY SUMMARY REPORT

	red Date: ()5/14/96 3/1/96 thru :	3/31/96			peratio Activity				All Toler	ance Leve	ls have	been ignored.	
	ferminal: I		-											
Sta	ation No.:			1	Number o	f Days:	13							
	Seller:												Inventory	
		T-1-15-1-	Refu			oids	Sel		Age		Coupe		Adjustments	
9960301	# Trans 294	Total Sales \$2,109.85	Count (#)	Dollars (S) \$7.00	Count (#)	Dollars (S) S36.05	Over (5) \$0.00	Short (\$) \$23.95	Over (\$) \$0.00	Short (S) \$0.00	Over (#) S	hort (#)	Agent (#)	
9960302	277	\$1,876.45	0	-	1	\$14.00	\$28.30	\$0.00	\$0.00	\$0.00	0	0	0	
9960307	150	\$1,241.65	0		0		\$0.00	\$0.00	\$0.00	\$0.00	7	0	0	
9960308	219	\$1,525.00	1	\$21.00	0		\$4.10	\$0.00	\$0.00	\$0.00	0	0	0	
9960309	233	\$1,475.50	1	\$5.90	1	\$1.75	\$0.00	\$0.00	\$0.00	\$20.00	0	0	0	
9960313	176	\$1,289.00	0		0		\$0.00	\$0.00	\$0.00	\$0.00	7	0	0	
9960314	216	\$1,710.10	0		3	\$21.00	\$0.85	\$0.00	\$0.00	\$0.00	3	0	0	
9960315	292	\$2.105.20	4	\$13.40	1	\$7.00	\$0.30	\$0.00	\$0.00	\$0.00	0	96	0	
9960316	267	\$1,567.55	ı	\$5.90	1	\$22.30	\$0.00	\$0.30	\$0.00	\$0.00	5	0	0	
9960320	172	\$1,360.05	4	\$67.15	- 1	\$3.50	\$0.50	\$0.00	\$0.00	\$0.00	0	0	0	
9960321	158	\$1,238.50	ì	\$7.00	0		\$0.25	\$0.00	\$0.00	\$0.00	0	3	0	
9960322	248	\$1,815.75	0		1	\$7.00	\$6.25	\$0.00	\$0.00	\$25.00	12	0	0	
9960323	230	\$1,545.00	1	\$ 3.50	1	\$3.50	\$0.00	\$1.00	\$0.00	\$0.00	1	0	0	
Seller To	2932	\$20,859.60	14	\$130.85	15	\$116.10	\$40.55	\$25.25	\$0.00	\$45.00	36	99	0	
Station To		\$20,859.60	14	\$130.85	15	\$116.10	\$40.55	\$25.25	\$0.00	\$45.00	36	99	0	

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